**WHAT:** Emergency evacuation chairs are fold-up chairs that allow for people with permanent or temporary mobility limitations to be moved down stairs during an emergency. These devices can help faculty, staff, students or first responders quickly move people with mobility limitations down the stairs or across rough terrain.

**WHERE:** The University of Utah has purchased evacuation chairs that are located throughout campus. Evacuation chairs are not mandatory or required by law. Evacuation chairs are ideally located in the vicinity of the user for whom they are intended to assist or in a visible area in a stairwell, or in a hallway near a stairwell, with signage placed above the actual emergency evacuation chair. To review a list of evacuation chair locations on campus go to: [https://oehs.utah.edu/resources/evacuation-chairs](https://oehs.utah.edu/resources/evacuation-chairs)

**HOW:** Instructions for operating the standard model emergency evacuation chair are located on each emergency evacuation chair. EHS also offers online training on the use of evacuation chairs: [https://utah.bridgeapp.com/learner/courses](https://utah.bridgeapp.com/learner/courses)

**WHO:** It is recommended that any person with a disability who needs assistance with alerting, evacuation, and sheltering in the event of emergency, self-identify and work with the Office of Equal Opportunity to identify evacuation needs. EHS coordinates with the Office of Equal Opportunity and Affirmative Action, Human Resources and other departments regarding the use and placement of all campus emergency evacuation chairs.

[Image of emergency evacuation chair]